

CMCL Council Meeting – July 21, 2025 @ 7:30 PM – Grant Street Building

Present: Mike Sharp (chair), Drew Brubaker, Craig Clearwater, John King, Laurel Martin, Beth Oberholtzer, Marlene Reiff, David Stallings, Susan Gascho-Cooke

Absent: Deb Van Pelt, Hope Sholly

1. **Opening (Laurel):** readings from *Voices Together* #1043 and #1044

2. **Finance Updates (Larry)**

a. **June Financial Reports**

- 83% through the fiscal year.
- Offerings: \$449,363 (85%), which is \$53,174 more than last year at this time.
- Total Income: \$463,119 (85%)
- Total Expenses: \$407,583 (72%)
- Current income-over expenses: \$55,536
- Expect to end the year in the black, perhaps \$10,000 (NOT counting funds committed to roof repairs)

John motions to approve the June Financial Report. Beth seconds. All in favor.

ACTION: June Financial Report approved.

b. **Grant St. Funds**

- Grant St fundraising and expenses remaining money transferred to Facilities repairs & maintenance?

John motions to accept remaining Grant St. funds and expenses to transfer to Facility for repairs and maintenance. Marlene seconds. All in favor. **ACTION: Grant St. funds/expenses**

transferred to facility budget.

c. **Upcoming Budget**

- \$521,000 planned giving for the upcoming 2025-26 year.
- Major budget increases: P&J agency grant percentage going back up to 3% and increasing reparations from 1-2%
- \$31,000 budget deficit (would be \$18,000 if we did not increase agency giving and reparations)

David motions to increase agency support grant to 4%, but roll the reparations budget line into the agency support line (still increasing reparations to 2%, so that P&J has 2% to disburse);

Laurel seconds. All in favor. **ACTION: Council approves above changes to the agency support line.**

3. **Staff Relations Committee**

a. **Staff Reports:** Council reviewed July staff reports.

Marlene motions to approve July staff reports. Laurel seconds. All in favor. **ACTION: July staff reports approved.**

b. Reimbursement of Additional Hours to Ron & Judy

-SRC recommends paying Ron and Judy Zook for the hours they have worked beyond their agreed 15 hours per week, since September 16, 2024. Ron has worked an additional 10 hours, for a total of \$414.10. Judy has worked an additional 40 hours, for a total of \$1,616.40. This payment will be added to the last pay date on August 20, if approved.

Craig motions to accept the reimbursement of Ron & Judy's additional hours worked. David seconds. All in favor. **ACTION: Additional payments to be made August 20, to compensate for extra hours worked by Ron & Judy.**

c. Meredith Fisher's Hours:

-SRC recommends keeping Meredith Fisher at 25 hours per week until the new administrative pastor is hired and then would drop back to 20 hours a week.

Beth motions to accept the recommendation by SRC. John seconds. All in favor. **ACTION: Meredith will continue at 25 hours per week until new admin pastor hired. Then, she will drop back to 20 hours per week.**

4. New Council Members

-With the exception of Drew (who has served 6 years), all current members will remain on Council. Looking for two more Council members and to hopefully identify a chair-elect and a new vice chair. Mike will follow up with several individuals.

5. Peace & Justice Committee:

Instead of participating in the 100 Congregations in 100 days initiative, Power is recommending congregants consider supporting Parish Resource Center, Solidarity Lancaster, or Lancaster Refuge.

6. Welcome/Safety Procedures

Susan introduced the Welcome/Safety proposal. Council supported with these changes:

1. Spell out CEV as "Christian Education Vestibule" first time it appears in the document
2. Replace Cody Litwiller's name with "CMCL Sexton"

John motions to accept the Welcome/Safety proposal with the above changes. Marlene seconds. All in favor. **ACTION: Welcome/Safety proposal is approved given that changes listed are made.**

7. Pastoral Search Committee report

-Pastoral Search committee reported no current applicants for the Administrative Pastor position; some conversations are happening about different ways to re-cast the position, which would come to Council for approval.

8. August Congregational Meeting:

August 17, 2025 following worship service (Mike will confirm with Congregational Convener)

Agenda items:

- a. 2025 Budget
- b. Leadership Roster
- c. Structure Document

9. Next Meeting – Monday August 25th 7:30PM – Marlene provide opening (delaying one week from usual 3rd Monday schedule)

10. Adjourn – Marlene motions to adjourn meeting. John seconds. All in favor. **ACTION:**
Meeting adjourned.

July Minutes:

Susan Gascho-Cooke with revisions by Hope Sholly
July Council Minutes unanimously approved via email July 31, 2025.