

Mission: To foster the arts in our community of faith by giving emerging and experienced artists of CMCL an opportunity to exhibit their work, to open our doors to the broader Lancaster community, and to create unique gatherings for artists and musicians amongst CMCLers.

Guidelines for Use

1. The Parrot Gallery is intended for exhibiting the work of CMCL participants. Artists are reminded that the "gallery" is a multi-purpose space where children are present; the gallery's primary purpose is community-building as an extension of this faith community.
2. Artists exhibit work at CMCL at their own risk. CMCL is not responsible for any damages to or loss of artwork incurred on the premises.
3. The gallery is best-suited for the exhibition of 2-D work. 2-D work should be installed using the provided cable system. There are 25 cables, each rated to hold up to 25lbs. We encourage 3-D artists to consider using the gallery. At this time all 3-D installation methods (such as pedestals, shelves, etc.) must be reviewed by the Facilities Committee.
4. **Please use the pull tabs provided by the gallery committee to mount labels to the wall. Labels should be mounted to cardstock, matboard or foamboard. Double-sided tape or spray mount work well. Mount labels to the right of the artwork, using the pull tabs.**
5. In general, CMCL is not a marketplace. As such, work shall not be for sale on Sunday mornings. Artists are asked not to post prices on any wall-mounted label information or to distribute price lists on Sunday mornings. Artists may informally market their work during gallery receptions.
6. All gallery events must be coordinated with the master church calendar, maintained by office staff in the church office. The gallery has been reserved in 2010 for the evenings of Feb. 5, Apr. 2, Jun. 4, Aug. 6, and Dec. 3 (5-8:30 pm) as well as Spring Artwalk, Apr. 17-18, and Fall Art Walk, Oct. 15-17.
7. Artists are responsible for the set-up and clean-up of exhibit receptions or other gallery events. These may be as elaborate or as simple as the artist chooses, but all artists should attend to the following:
 - a. Coordinate unlocking and locking of building with church office staff.
 - b. Turn on exterior lights as needed, including the ones by the main entrance (switch located inside between front door and stairway). Set out and return sandwich board(s).
 - c. Provide their own coffee/other foods.
 - d. **Tablecloths and a glass beverage dispenser are available. Please wash and return after use.**
 - e. **A sandwich board with the artist's exhibit information should be placed at the corner of Orange and Mulberry Streets to advertise the exhibit on First Fridays.**
 - f. Remove trash to large green bins located between church and office buildings.
 - g. Tidy the fellowship room, kitchen and bathrooms and clean up any messes. (Cleaning supplies are available in the closet by the church mailboxes.)
 - h. Return furniture to its original arrangement.
8. Hospitality Committee will continue to arrange tables and other furniture in the fellowship room for Sunday mornings and other church events as appropriate, throughout the gallery season.
9. Mary Lou Weaver Houser will arrange for exhibit information to be distributed to the press. Artists should supply her with brief exhibit and biographical information and at least two compressed, print-quality digital images of the work.
10. Submit several printed photographs of your exhibit opening to Mary Lou Weaver Houser for the official gallery album.