CMCL Council Meeting – October 13, 2026 – Grant Street Building, 7:00PM

Present: Adam Miller, Mike Sharp, Hope Sholly, Karen Davis, Marlene Reiff, Deb Van Pelt, Nathan Grieser, Laurel Martin, Craig Clearwater (via zoom)
Absent: Beth Oberholtzer, John King, Shawn Ramer

1. **Opening (Craig)**

2. **Finance Committee (Hope)**

    a. **September Financial Reports**

Note: We had to print these reports a bit later than usual (in early October), so the church wide and reparation payments that we do in October are included in September's monthly report.

- We are currently 8% into the financial year.
- Giving for the first month of the budget year is down as compared to last year. We are at $32,000, and at 6%.
- Expenses are skewed a bit as follows:
    - CMCL Community included the fall retreat expense.
    - Outreach is also high because it includes early payments made to church-wide agencies and reparations.
    - That is some of the reason why we are at a $24k deficit.

Karen motions to approve the September Financial Reports. Marlene seconds. All in favor.
Action: September Financial Reports approved.

3. **Staff Relations Committee**
    a. **October Staff Reports**

Council reviewed October staff reports. Marlene motions to approve the reports. Laurel seconds. All in favor. **Action: October staff reports approved.**

    b. **Medical Leave Request**

Meredith met with SRC and is requesting a six week medical leave from Nov. 8 - Dec. 19 as well as adding on 2 comp days (Dec 20 & 21).
Deb motions to approve the 6 week medical leave request. Karen seconds. All in favor.
Action: Meredith to be on medical leave from Nov. 8- Dec. 19, with 2 comp days.

4. **Congregational Meeting**
    - Congregational Meeting discussed what to do with under-staffing issues.
    - Good turnout, active participation in the small groups and brainstorming.

5. **Structure Document**
    - Two changes were made to the church structure document which were not presented to the congregation. Beth will discuss these revisions at the next meeting.

6. **Facilities Committee**

Notes: Hope Sholly

a. **Pet Policy Proposal**
   Facilities created a Pet Policy proposal to provide a resource to answer such questions, when questions about allowing animals in the facility arise.

Adam motions to accept the policy as written. Karen seconds. All in favor. **Action: Pet Policy Proposal approved.**

7. **Safe Church Committee**
   Council reviewed the new Building Access Policy document from Safe Church. This document has been redesigned from its original format for ease of office staff.

   Council suggests one edit:

   The document states: *CMCL has four standard methods of entry: Master, Sub-Master, Closet, Electronic Fob, and the Avigilon Alta Open smartphone app.*

   Council suggests that the closet should not be under the standard methods of entry, since the closet key only unlocks interior closets in the main building. It should be removed from the list. Instead, information about the closet key should be written under the closet key subsection.

Laurel motions to accept the Building Access Policy document with the revision of the closet key. Adam seconds. All in favor. **Action: Building Access Policy accepted, assuming the clarification of the closet key.**

8. **Adjourn**

Marlene motions to adjourn the meeting. Karen seconds. All in favor. **Action: Meeting adjourned.**

October Council Meeting minutes unanimously approved via email October 24, 2026.

Notes: Hope Sholly