

CMCL Council Meeting, November 20th 2023, 7PM

Present: Mike Sharp, Hope Sholly, Drew Brubaker, David Stallings, Marlene Reiff, Susan Gascho-Cooke, Margaret Krumm, Deb Van Pelt, Larry Groff, Beth Oberholtzer, Laurel Martin

Absent: John King

1. **Opening - Laurel**

Reflections on hope in the face of turmoil.

2. **Approval of October Minutes**

Laurel motions to approve the October minutes. Beth seconds. All in favor.

Action: October minutes approved.

3. **Financial Reports**

During the first two months, giving is less than expected. But, it usually is at this time of year, and tends to pick up near the end of the year. CMCL has a larger deficit this year of \$13,800.

Drew motions to approve October Financial Report. Marlene seconds. All in favor.

Action: October Financial Report approved.

4. **Grant Street: Chestnut Housing Lease**

The Chestnut Housing lease was reviewed by attorneys who suggest various changes.

Discussion:

- **9 b (i.)** Are we comfortable with the “repair cap”?
The “repair cap” is \$1,000, and Chestnut Hill will manage repairs up to \$2,500. After that, CMCL would manage repairs. Since the lease is only two years, this repair cap is acceptable.
- **9 b (i.) & b (ii.)** Who is responsible for the maintenance & repair?
CMCL is responsible for the building’s electrical, plumbing, fire extinguishers, alarms, smoke detectors, first floor access, roof, portion of hvac that serves CMCL’s portion of the building.
- Is the HVAC zoned?
First floor and second floor have their own units.

Margaret motions to move forward with the amended contract and send it to Chestnut Housing for review. Drew seconds. All in favor.

Action: Send lease to Chestnut Housing for review.

5. **Dismantling Racism Committee**

● **Bulletin Statement and Reparations Disbursement Proposal**

Marlene motions to approve the new bulletin statement as written. David seconds. All in favor. **Action: Council approves new statement, and it will be added to the bulletin.**

6. Staff Relations Committee

● Children's Ministry Position Recommendation

1. SRC recommends position title to change from *Pastor* of Children's Ministries to *Director* of Children's Ministries.

Drew motions to accept title change from "Pastor" to "Director." Laurel seconds.

Action: Job title is "Director of Children's Ministries"

2. SRC and staff met with and have been extremely pleased with the new candidate for the Director of Children's Ministries. The candidate is extremely qualified and brings a wonderful energy.

Margaret moves to offer the Director of Children's Ministries position to the candidate. Beth seconds.

Action: SRC will offer the Director of Children's Ministries position to the candidate.

● Pastor Evaluation Process

SRC to complete Susan's pastoral evaluation.

● Staff Reports

Council reviewed staff reports.

7. Leadership Selection Committee: 2024-2025 Committee Members

Council discussed possible recommendations for future committee members, and Mike will reach out to possible candidates.

8. Worship Committee: Service Recommendations

The Worship Committee has three recommendations for future services:

1. CMCL continues with one worship service.
2. The service length shall be within 60-70 minutes.
3. Attendance will be monitored, due to significant increase.

Marlene motions to accept the recommendations sent by the Worship Committee.

Margaret seconds. All in favor.

Action: CMCL accepts the recommendations for future worship services.

9. Everence Matching Funds

Everence offers matching funds, up to \$3000 for congregational care. In order to participate in the program, Everence requires that the church have an Everence Team.

Leslie, Susan & Christy Heatwole Kauffman (current chair of Pastoral Team) suggest that CMCL meet that requirement by having the Everence advocates meet with PT periodically throughout the year.

Beth motions to set up the Everence Team as Leslie suggests. Laurel seconds. All in

favor. **Action: Everence Team will be made up of the Everence Advocate, meeting with Pastoral Team periodically.**

10. Key FOBS

1. List Clean-Up: Last year, Rod took a lot of time to clean-up the list of people who hold FOB keys. We still need to clean the list up. There are FOB-holders who used to be on committees, but are not anymore. They should return their FOBS.
2. Child-Safety Committee is reviewing the FOB policy. They are discussing the idea that FOB-holders should obtain and submit their child clearances and become Approved Adults. This requirement may depend on whether or not the entity is a vendor, agency, group leader, etc.

11. **Anabaptism at Five Hundred**

The Anabaptist Community Bible Project invited over 600 Churches to read and reflect on select biblical passages. They have selected certain reflections to be published in their Community Bible. One of CMCL's reflections has been chosen to be a part of the Community Bible!

12. **Next Meeting**

December 18th 8-9PM via Zoom - Marlene provide opening

13. **Adjourn**

Marlene motions to adjourn the meeting. All in favor.

Action: Meeting adjourned.

Future Agenda Items

- Pastor's Housing Allowance
- Program Commission 2020-2025 Goals
- Child Safety Policy
- Church Retreat