

**PRESENT:** Leslie Homer-Cattell, Hope Sholly, Beth Oberholtzer, Mike Sharp, Larry Groff, Laurel Martin, John King, Deb Van Pelt, David Stallings

**ABSENT:** Marlene Reiff, Margaret Krumm, Drew Brubaker

1. **Opening – Beth**

*He has shown you, O mortal, what is good. And what does the LORD require of you? To act justly and to love mercy and to walk humbly with your God. –Micah 6:8*

2. **Approval of April Minutes**

John motions to approve the April Council Minutes. Laurel seconds. All in favor.

**Action: April Council Minutes approved.**

3. **Financial Reports – Larry**

-Offerings at \$325,000 (\$12,000 ahead of last year)

-My Neighbors Income-income the church receives from people's Everence Card

-Expense are all in line: we are 67% through the year, and only at 59% of expenses

-Expenses: \$333,000, Income: \$336,000

-Income over expenses: \$3,000

John motions to approve the April Financial Report. Beth seconds. All in favor.

**Action: April Financial Report approved.**

4. **Budget – Larry**

The 2024-25 proposed budget currently has a **\$60,826 deficit**.

A large part of this deficit is Facilities requesting an additional \$15,000 this year (and next). The roof needs to be replaced (est. cost: \$30,000) within the next couple of years. In order to decrease deficit, certain lines may need to be adjusted:

Discretionary Lines:

- **Repairs (line 100):** continue with 1% of the budget instead of proposed 2% increase
- **In Lieu of Taxes (line 55):** the Church gives \$6,000 in lieu of taxes, but this is completely voluntary. Can be decreased or completely eliminated.
- **Churchwide Giving (lines 87-91)**
- **Retirement (line 135)**
- **Salaries (line 136)**

Laurel motions to remove the added \$15,000 from the **Facility:Repairs & Equipment** line and present the budget as is with a \$45,000 deficit budget. John seconds. All in favor.

**Action: Current 2024-25 Budget Proposal approved, with removal of extra \$15,000 in the Facilities: Repairs & Equipment line.**

5. **Child Safety Policy – Key/FOB Proposal**

***Any CMCL congregant or staff person being issued a Key or Fob to CMCL facilities for ongoing use will have their state-mandated clearances, including 1) Pennsylvania Criminal History Check, 2) Pennsylvania Child Abuse History Certification, and 3) FBI Criminal History Background Check OR Pennsylvania Disclosure Statement for Volunteers, and will participate in a safe church training that will include the use of professional training materials on child abuse, the grooming process sexual offenders often use to engage children, and a review of policies and procedures that are specific to CMCL. Key/fob holders will not be Approved Adults unless they also complete a service application and covenant.***

Beth motions to approve the Child Safety Proposal. David seconds. All in favor.

**Action: Child Safety Key/FOB Policy approved.**

**6. Structure Document Update – Beth**

The group is meeting regularly. Some changes to be made to the document, but nothing major. Will update Council with changes.

**7. Leadership Selection Committee**

Still searching for volunteers.

**8. Staff Relations Committee**

- a. **Staff Reports:** Council reviewed April staff reports.

David motions to approve the April Staff Reports. Beth seconds. All in favor.

**Action: April Staff reports approved.**

**b. Executive Session – Carol Eby-Good**

**Interim Administrative Pastor:**

David motions that Council accept the Interim Administrative Pastor description as presented by Staff Relations Committee. Laurel seconds. All in favor.

**Action: Interim Administrative Pastor job description approved by Council.**

David motions that Council accept the Administrative Pastor timeline as written by Staff Relations Committee. Beth seconds. All in favor.

**Action: Council accepts Interim Administrative Pastor timeline as presented by SRC.**

**12. Next Meeting:** June 17<sup>th</sup> 7:00PM – John provide opening

**Future Agenda Items**

- Welcome Response Safety Plan
- Council Communication with Congregation
- Assessment of Racism & Anti-racism
- MCC Policies update

**13. Adjourn**

Beth motions to adjourn the meeting. David seconds. All in favor.

**Action: Meeting adjourned.**

**NOTES: Hope Sholly**