

Suspected Child Abuse Incident Report

CONFIDENTIAL

For internal church use at Community Mennonite Church of Lancaster

Date of Report to ChildLine _____ **Oral or electronic report** _____

Date of Incident _____ **Person Making Report** _____

Approved Adult Employee Other _____

Name of Child/Youth _____ **Age** ____ **Sex** M F

Parent/Guardian of Child/Youth _____

Address _____ Unknown

Describe the circumstances under which you became aware of possible abuse. State the names of any persons who witnessed abuse, or reported this to you. _____

Describe any injuries you observed: _____

Does child appear to need immediate medical attention? Yes No Unknown

Does child appear to be fearful, suicidal or withdrawn? Yes No Unknown

Approximate date of last known incident of abuse _____ Unknown

Describe any physical, mental or behavioral factors that may place the child at risk

Did the abuse take place at the church or during a church-related activity?

Yes No Unknown If yes, indicate activity _____

Name of Alleged Perpetrator _____ Unknown

Relationship to Child _____ Unknown

Address _____ Unknown

Describe the extent of alleged perpetrator(s) access to child _____

Unknown

Does this person have a history of violence, mental illness, or substance abuse?

Yes No Unknown

If yes, please explain _____

Reported to Pastor or Director date/time _____

Signature of person making this report _____

- If you are a mandated reporter, and you suspect (or observe) that a child has been abused, you must report it immediately to ChildLine, and then notify the Pastor or other CPC designee.
- If a child is injured or in imminent danger, call 911.

Signature of person receiving this report _____

Date: _____

Comments: _____

Follow up

Document any action taken by church during course of CPS or Police investigation:

Results of DHS report provided on (Date) _____

Signature of person receiving the DHS results from the mandated reporter

Attach-mandated reporter's information from DHS concerning the determination of whether the child abuse report was unfounded, indicated or founded, and the services to be provided for the child.